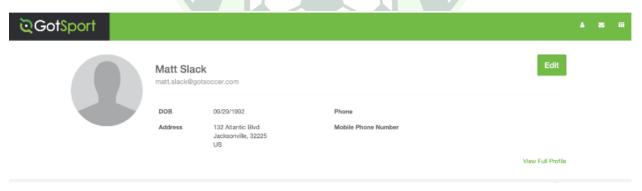
TYSC leverages GotSport to manage their registrations for both Recreational and Travel Soccer. Please take note that steps to become cleared as a Recreational Coach (via US Club Soccer) are slightly different than becoming cleared as a Travel Coach (via USYS.)

Firstly, please go to https://system.gotsport.com. If you've used the GotSport system before, you can log in. If you have not, an account as been created for you by TYSC. Click the 'Forgot Password?' link and enter your email address to have your login credentials sent to you. If your email is not recognized by the system, please reach out to TYSC.

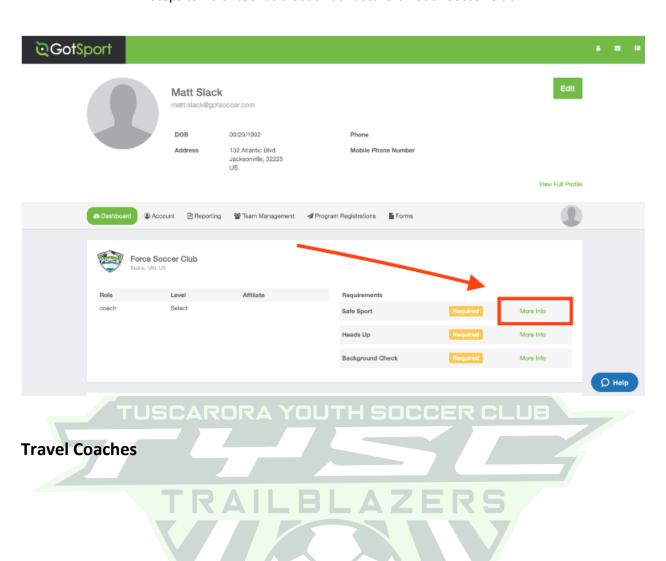


Once you log in, you should see your information at the top of the page. Please update your information by clicking on the 'Edit' button in the upper right of the screen. At a minimum you should include your DOB and a photo.



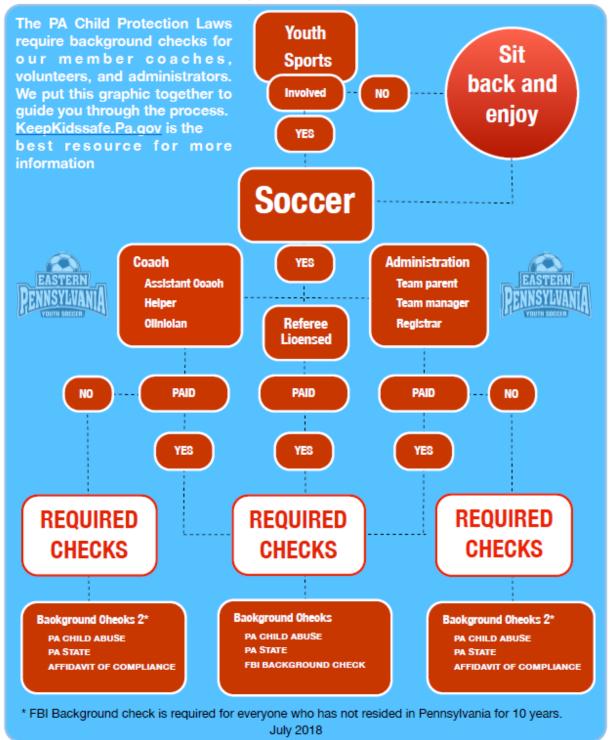
Next, Click the 'Dashboard' menu item, if it is not selected already. This should show you the items required for you to register. To submit each requirement, click on the 'More Info' link next to the requirement:

Steps to Volunteer as a Coach at Tuscarora Youth Soccer Club



PA Child Protection Laws & Clearances

NEW STATE LAWS COMPLIANCE 1ST JULY, 2015



You should see the following Eastern Pennsylvania Youth Soccer Association Requirements:

- FBI Fingerprint or Affidavit (Good for 5 years)
 - IF you have lived in PA for the past 10 years, you only need to fill this out, sign it, take a
 photo of it, and upload it: https://usys141.ae-admin.com/assets/55/6/child_safety_-affidavit_of_compliance.pdf
 - IF you have NOT lived in PA for the past 10 years consecutively, you need to get an FBI clearance (this can take a while an involves you going to a location to get fingerprinted) There is a fee and TYSC will reimburse with receipt. Be sure they know you are a volunteer. Information

here: https://www.epysa.org/assets/55/6/identogo_service_code_3-12-2018.pdf

- PA Child Welfare History Complete the following and submit the certificate you receive (Good for 5 years): https://www.compass.state.pa.us/cwis/public/home
- PA State Police Criminal History Complete the following and submit the certificate you receive (Good for 5 years): https://epatch.pa.gov/home
- Safe Sport A course you must take that is integrated into the platform. For more info and instructions, see https://gotsport.zendesk.com/hc/en-us/sections/4405630948759-Safe-Sport (Good for 1 year)
- Heads Up A course you must take that is integrated into the platform. For more info and instructions, see https://gotsport.zendesk.com/hc/en-us/articles/360052923734 (Good for 1 year)
- Eastern Pennsylvania Youth Risk Management This is a simple 5 question survey certifying that you understand requirements from EPYSA. (Good for 1 year)

Recreational Coaches

You should both requirements from US Club Soccer as well as from USYS (or Eastern Pennsylvania Youth Soccer Association). You must complete **EVERY** requirement under 'USCLUB' soccer and only the FBI and PA clearances from under 'USYS'. This is because USYS is not aware of PA State Laws and USYS is. Below is the full list of requirements as not to confuse:

USYS/Eastern Pennsylvania Youth Soccer Association Requirements

- FBI Fingerprint or Affidavit (Good for 5 years)
 - IF you have lived in PA for the past 10 years, you only need to fill this out, sign it, take a
 photo of it, and upload it: https://usys141.ae-admin.com/assets/55/6/child_safety-affidavit of compliance.pdf
 - IF you have NOT lived in PA for the past 10 years consecutively, you need to get an FBI clearance (this can take a while an involves you going to a location to get fingerprinted)
 There is a fee and TYSC will reimburse with receipt. Be sure they know you are a volunteer. Information

here: https://www.epysa.org/assets/55/6/identogo service code 3-12-2018.pdf

- PA Child Welfare History Complete the following and submit the certificate you receive (Good for 5 years): https://www.compass.state.pa.us/cwis/public/home
- PA State Police Criminal History Complete the following and submit the certificate you receive (Good for 5 years): https://epatch.pa.gov/home

US Club Soccer Requirements

- Once you do that you will receive an email from JDP, US Club Soccer's background screening vendor, to continue and submit your application. You may also access the link to complete Step #2 from your GotSport dashboard once #1 is complete. NOTE: TYSC will provide you with a Voucher Code so that this background check is no charge to you. For more info and instructions, see https://support.gotsport.com/complete-background-screening-us-club (Good for 1 year)
- Safe Sport A course you must take that is integrated into the platform. For more info and instructions, see https://support.gotsport.com/complete-sync-safesport-training-staff-players-age-18-us-club (Good for 1 year)
- Heads Up A course you must take that is integrated into the platform. For more info and instructions, see https://support.gotsport.com/how-to-complete-continue-check-records-or-upload-your-heads-up-requirement-cdc (Good for 1 year)
- Adverse Eligibility List Simple certification that you are not suspended, disqualified, on hold or under review by US Club Soccer or any of their affiliates. See:
 https://support.gotsport.com/how-to-complete-continue-check-records-or-upload-your-heads-up-requirement-cdc (Good for 1 year)



Coach Registration Completion Checklist

- I have uploaded my photo to my profile
 I have updated my profile information to include my DOB
 All Requirements on my profile state 'fulfilled' or 'pending'
 - Travel (All Items Listed under USYS)
 - Rec (All Items Listed under USCLUB and the PA and FBI items under USYS)
- ☐ I have contacted TYSC to let them know my items are submitted and ready for review.
- ☐ TYSC has been informed of my T-Shirt size and is aware of the names if my children to ensure they're placed on my team (if not, please email it to us.)

TUSCARORA YOUTH SOCCER CLUB

THANK YOU so much for Volunteering! We hope this season is rewarding for both you as well as our athletes!